



TRAFFIC ACCIDENT

In the event of a **traffic accident**, you should stop immediately, turn the hazard warning lamps on and keep calm. Get out of the car under safe condition, check for any casualties, and if the vehicle or property had been damaged severely.

While waiting for rescue, driver and passengers should not

- ⊘ Stand in the traffic lane
- ⊘ Stand in front or behind the breakdown vehicle
- ⊘ Attempt to inspect or repair the breakdown vehicle
- ⊘ Place any warning signals on the highway

You must report to the police as soon as possible when you encounter the following situations

- 1 The drivers involved in the traffic accident have not exchanged the drivers' information (including name, phone number, address, owner's name and license plate number)
- 2 There are casualties involved in the accident
- 3 The accident involves government vehicle(s)
- 4 The accident Involves Chinese People's Liberation Army vehicle(s)

Should you encounter any of the above-mentioned situation(s), you must report to the police as soon as you reasonably and practicable can. In any case, not more than 24 hours after the accident.

Traffic accident caused casualties, serious damage to vehicles or property

If the traffic accident caused casualties, serious damage to vehicles or property, please dial the police emergency hotline: 999 for help. Except for rescue, fire-fighting or any other emergency, vehicles involved in the accident should not be moved or interfered without the permission of the police officers.

- ✓ Get out of the vehicle when the situation is feasible and safe (roll down the windows slightly to maintain good circulation of fresh air and leave your pet in the vehicle)
- ✓ Ask for the name and phone number of eye witness (if any)
- ✓ If it is possible, take photos of the accident (please refer to the Shooting suggestions below), and then drive the vehicle to the left side of the road, parking area or the shoulder of the road
- ✓ Stand behind the obstacles (such as crash barriers) or on the pavement
- ✓ Ask for the driver's name, phone number, address, owner's name and license plate number

Shooting suggestions

Take multi-angle shooting of the accident scene and location of the vehicles (including the license plate of both vehicles)	Front, rear and side(s) of the vehicles, including location of the collision	Tire mark(s), if any
---	--	----------------------

- ⊘ If you are not sure that the situation is safe, you should stay in the car and wait for the rescue, please keep the safety belt on. While waiting for the rescue in your car, make sure you will lower the window slightly to maintain good air circulation
- ⊘ Do not place any warning signal on the expressway
- ⚠ Before leaving the scene, do remember to retrieve all warning signals placed behind the vehicle.

Traffic accident caused minor damage to vehicles or property, without any casualty

- ✓ Get out of the vehicle when the situation is feasible and safe
(roll down the windows slightly to maintain good circulation of fresh air and leave your pet in the vehicle)
- ✓ If it is possible, take photos of the accident (please refer to the Shooting suggestions below), and then drive the vehicle to the left side of the road, parking area or the shoulder of the road
- ✓ Consult with the other driver on who have caused the accident and who should be responsible, and whether you should call the police or not
- ✓ Call BMW emergency service hotline: 2244 5977 to arrange for tow service to take your vehicle back to the maintenance centre for inspection
- ✓ Ask for the name and phone number of eye witness (if any)
- ✓ Stand behind the obstacles (such as crash barriers) or on the pavement
- ✓ Ask for the driver's name, phone number, address, owner's name and license plate number, and write down the party responsible for the accident and the compensation arrangement (see the following traffic accident form)

Shooting suggestions

Take multi-angle shooting of the accident scene and location of the vehicles (including the license plate of both vehicles)	Front, rear and side(s) of the vehicles, including location of the collision	Tire mark(s), if any
---	--	----------------------

- ⊘ If you are not sure that the situation is safe, you should stay in the car and wait for the rescue, please keep the safety belt on. While waiting for the rescue in your car, make sure you will lower the window slightly to maintain good air circulation
- ⊘ Do not place any warning signal on the expressway

- ⚠ Before leaving the scene, do remember to retrieve all warning signals placed behind the vehicle.



TRAFFIC ACCIDENT RECORD FORM

Date	<input type="text"/>	YY	<input type="text"/>	MM	<input type="text"/>	DD	Time	<input type="text"/>
Location	<input type="text"/>							

CAR A

Car Plate	<input type="text"/>
Driver's name	<input type="text"/>
Tel. No.	<input type="text"/>
Owner's name	<input type="text"/>
Address	<input type="text"/>

CAR B

Car Plate	<input type="text"/>
Driver's name	<input type="text"/>
Tel. No.	<input type="text"/>
Owner's name	<input type="text"/>
Address	<input type="text"/>

WITNESS NO.1

Name	<input type="text"/>
Tel. No	<input type="text"/>

WITNESS NO.2

Name	<input type="text"/>
Tel. No	<input type="text"/>

DESCRIPTION OF THE INCIDENT

DESCRIPTION OF THE INCIDENT

Driver's name of Car A	<input type="text"/>
Signature	<div>X</div> <input type="text"/>

Driver's name of Car B	<input type="text"/>
Signature	<div>X</div> <input type="text"/>